

Cabinet Member for City Services

6 February 2017

Name of Cabinet Member:

Cabinet Member for City Services – Councillor J Innes

Director Approving Submission of the report:

Executive Director of Place

Ward(s) affected:

Bablake, Binley & Willenhall, Cheylesmore, Earlsdon, Holbrook, Longford, Radford, Sherbourne, Westwood, Whoberley, Woodlands, Wyken.

Title:

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Is this a key decision?

No - This report is for monitoring purposes only

Executive Summary:

In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions received which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now amended to Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A sets out the petitions received since the previous meeting of the Cabinet Member for City Services and how officers propose to respond to them.

Recommendations:

- 1) Cabinet Member for City Services is recommended to endorse the actions being taken by officers as set out in Section 2 and Appendix A of the report in response to the petitions received.

List of Appendices included:

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Background Papers

None.

Other useful documents:

Cabinet Member for Policing and Equalities Meeting 18 June 2015 report: Amendments to the Constitution – Proposed Amendments to the Petitions Scheme.

A copy of the report is available at modern.gov.coventry.gov.uk.

Has it been or will it be considered by Scrutiny?

No.

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No.

Will this report go to Council?

No.

Report title: Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

1. Context (or background)

- 1.1 In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Full Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly it saves taxpayers money by streamlining the process and reducing bureaucracy. Secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

2. Options considered and recommended proposal

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A of this report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

3. Results of consultation undertaken

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

4. Timetable for implementing this decision

- 4.1 Letters referred to in Appendix A will be sent out by March 2017.

5. Comments from Executive Director of Resources

5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

5.2 Legal implications

There are no specific legal implications arising from this report.

6. Other implications

6.1 How will this contribute to achievement of the Council's key objectives / corporate priorities (corporate plan/scorecard) / organisational blueprint / Local Area Agreement (or Coventry Sustainable Community Strategy)?

Not applicable.

6.2 How is risk being managed?

Not applicable.

6.3 What is the impact on the organisation?

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance.

6.5 Implications for (or impact on) the environment

None.

6.6 Implications for partner organisations?

None.

Report author(s)

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Place

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Contributor/approver name	Title	Directorate or organisation	Date doc sent out	Date response received or approved
Contributors:				
Karen Seager	Head of Traffic and Network Management	Place	26/1/17	26/1/17
Caron Archer	Principle Officer - Traffic Management	Place	26/1/17	26/1/17

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Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Petition Title	No. of signatures	Councillor Sponsor	Type of letter to be sent to petition organiser(s) and sponsor	Recommended actions	Target Date for Determination Letter / CM Report
E178 - Install Vehicle Activated Speed Signs on Allesley Old Road West Bound by Maudslay Road Junction	13	Councillor B Singh	Holding	Request would be dealt with under the Perceived Safety Scheme (PSS) Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known.	June
E180 - Reduce Speed of Traffic along Kynner Way	5	N/A	Holding	Request would be dealt with under the Perceived Safety Scheme Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known.	June
2/16 - Request for Road Safety Measures on Winsford Avenue by Allesley Hall Primary School	161	Councillor B Singh	Determination	Average speed under 28mph. Therefore, does not meet Perceived Safety Scheme criteria. Monitor as part of annual collision review.	February
5/16 - To Have Rollason Road from Grangemouth Road to Burnaby Road made into a 'One Way Street'	38	Councillor M Mutton	Determination	Average speed under 20mph. Therefore, does not meet Perceived Safety Scheme criteria. No change proposed to current road layout.	February
7/16 - Reduce Speed Limit on 40mph Section of Westwood Heath Road to 30mph	30	Councillor Mayer	Determination	Speed survey undertaken. Existing 40mph speed limit to be retained.	February
E194 - Woodlands Ward Road Traffic Signs	14	Councillor Male	Determination	Banner Lane – existing signage adequate. Broad Lane - request for traffic calming would be dealt with under the Perceived Safety Scheme Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known. Alderminster Road - speed survey undertaken. Monitor as part of annual collision review. Hockley Lane – Traffic count undertaken. Number of HGVs on average weekday is low. Therefore, no further action proposed. A45 Dunchurch Highway slip road – additional 'No Through Road' signage has been installed.	February

14/16 - Request for Road Safety Scheme - Charlewood Road	45	Councillor Lancaster	Determination	Average speed under 28mph. Therefore, does not meet Perceived Safety Scheme criteria. Monitor as part of annual collision review.	February
17/16 - Traffic Calming on Bredon Avenue	19	Councillor J Mutton	Holding	Request would be dealt with under the Perceived Safety Scheme Programme. PSS process currently under review. Will contact petitioner again once outcome of review is known.	February
34/16 - Restrict Parking at the Junction of Gainford Rise and Clifford Bridge Road	72	Councillor Abbott	Determination	Add to Waiting Restriction Request List for consideration as part of the next review currently scheduled for April 2017). Initial investigations suggest that a length of 20 metres from the junction would be appropriate.	February
E21/16 - Install Traffic Calming Measures in Eastcotes, Middlecotes and Westcotes off Tile Hill Lane	12	N/A	Determination	Does not meet criteria for the Local Safety Scheme programme (no Personal Injury Collisions in last 3 years). No existing speed surveys. Provide details of Community Speedwatch initiative.	February
36/16 - State of Pavements from Earlsdon Village to Earlsdon Centre	265	N/A	Determination	Footways outside retirement village to be reinstated by developer; footway between Butts Rd and Broomfield Rd to be monitored and scored against other similar sites; Kensington Rd and Newcombe Rd to be added to dropped kerb request list; request for zebra crossing: Albany Rd does not meet criteria for the Local Safety Scheme programme (2 Personal Injury Collisions in last 3 years); request for controlled pedestrian facilities on Broomfield Rd arm of junction with Albany Rd to be added to traffic signal request list.	February
27/16 - Request for Traffic Calming Measures on Remembrance Road	261	Councillor Lakha	Determination	Following recent site visit, Remembrance Road to be considered for the introduction of a 20 Zone, subject to funding and prioritisation criteria.	February
37/16 - Reduction in Speed Limit on Wall Hill Road between the White Lion Pub and Hollyfast Lane	45	Councillor Williams	Holding	Site visit to be conducted.	February

38/16 - Parking Displacement Issues Affecting John Grace Street	23	Councillor Bailey	Determination	Location does not meet criteria for Residents Parking Scheme. Parking surveys indicate that during normal office hours more than 40% of spaces in the street are available.	February
46/16 – Request for Wooden Posts on the Grass Verge at Part of Old Church Road (outside No. 47-57)	7	Councillor Duggins	Determination	Following previous petition, location has been added to Verge Scheme List for consideration for inclusion on a future year's works programme, subject to prioritisation and availability of funding.	February
50/16 - Request for St Christian's Road to be Included in the Cheylesmore Residents Parking Scheme	53	Councillor Bailey	Holding	Parking surveys to be conducted.	June